
Employment Application

Please Print

____/____/____ _____ _____ _____
 Date Last Name First Name Middle

Address

 No. & Street _____ _____ _____
 City State Zip

Permanent Address if different from current address

 No. & Street _____ _____ _____
 City State Zip

(____) _____ (____) _____ (____) _____ Home / Cell / Work
 Home Phone Cell Phone Work Phone Preferred phone contact (circle)

 E-mail (required)

We will use e-mail as a primary method of contact unless you specify otherwise.

 Please contact me by ...

How did you hear about this position and VDx?

If hired, would you have a reliable means of transportation to and from work? . Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Education, Training and Experience

School	Name and Address	No. of years Completed	Graduation date or expected	Degree or Diploma	
High School	_____	_____	_____	_____	
	Name				
	_____			_____	
	Address			GPA	

	City	State	Zip		
College/ University	_____	_____	_____	_____	
	Name				
	_____			_____	
	Address			GPA	

		City	State	Zip	
	_____		_____		
	Degree obtained		Major/Minor		
College/ University	_____	_____	_____	_____	
	Name				
	_____			_____	
	Address			GPA	

		City	State	Zip	
	_____		_____		
	Degree obtained		Major/Minor		
Vocational/ Business	_____	_____	_____	_____	
	Name				
	_____			_____	
	Address			GPA	

	City	State	Zip		

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Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer _____	(____) _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	____/____/____	____/____/____
	From	To
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Employer _____	(____) _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	____/____/____	____/____/____
	From	To
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Employer _____	(____) _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	____/____/____	____/____/____
	From	To
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Note: Attach additional page(s) if necessary.

References

List below three persons not related to you, who we may contact, and who have knowledge of your work performance within the last three years.

_____	_____	(____) _____
First Name	Last Name	Telephone No
_____	_____	_____
Address & Street	City	State Zip

Occupation		
_____	_____	
Manner of acquaintance	How long acquainted	

_____	_____	(____) _____
First Name	Last Name	Telephone No
_____	_____	_____
Address & Street	City	State Zip

Occupation		
_____	_____	
Manner of acquaintance	How long acquainted	

_____	_____	(____) _____
First Name	Last Name	Telephone No
_____	_____	_____
Address & Street	City	State Zip

Occupation		
_____	_____	
Manner of acquaintance	How long acquainted	

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

Initials Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment) be conducted by internal personnel employed by the company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

Initials VDX is a drug-free workplace. Employees are subject to testing for drug or alcohol use in violation of company policy upon reasonable suspicion. I agree to submit to legally permissible drug testing upon an offer of employment from VDX Veterinary Diagnostics and prior to starting work. I agree that any offer of employment is contingent upon my receiving a negative test result.

Date

Applicant's Signature

Please print name

HISTOLOGY TECHNICIAN

COMPANY DESCRIPTION

VDx Veterinary Diagnostics is the leading veterinary pathology laboratory in Northern California. Established in 2001, VDX has built a reputation of superior pathologic evaluation with fast turnaround times and customer service which exceed client expectations. We specialize in processing and evaluation of pathology samples for clinical veterinarian and biomedical clients. Our assessment and evaluation of surgical biopsy and cytology samples from veterinary patients provide clinicians the tools to diagnose and manage their patients. VDX also plays a critical role in the ever-growing research field, assisting in safety and efficacy evaluation of new medical treatments and devices for FDA approval.

Our company culture focuses on building a staff of high character individuals that enjoy providing our clients reliable top-quality results and exceptional customer service, while taking pride and ownership in being a key member of the team. Opportunities for growth within the company are available for outstanding, dedicated team members.

For further information, please visit our website: <https://www.vdxpathology.com>.

POSITION DESCRIPTION

Histology Technician: VDX has an opening in its histology laboratory. The histology laboratory processes lab specimens and prepares histologic slides that are then evaluated microscopically. Primary job duties include embedding, cutting and staining of tissue samples (predominately formalin/paraffin/H&E). Other duties include reagent prep, machine maintenance and special staining.

Secondary job duties involve inventory and ordering of laboratory reagents and other chemicals and supplies, log in of laboratory samples, dissection of animal tissues, handling of chemicals for sample preparation, disposal of waste chemicals, maintenance of the laboratory areas and general lab support.

Laboratory work may include daily exposure to chemicals and materials such as formalin, xylene, alcohol, latex, etc.

Due to the training required for this position, VDX requests that candidates who apply be willing to make at least a 2-year commitment for this position. Persons who are not willing to make a 2-year commitment should not apply.

JOB REQUIREMENTS

Personal Qualifications

Ideal candidates are energetic with a strong work ethic and sense of initiative. Applicants must demonstrate ability to work as part of a team, both through past experiences and a desire to contribute to a growing business, as well as understanding their role in a larger process. Outstanding individuals with attention to detail, ability to multi-task, and ability to accept constructive feedback to improve performance will excel in this position. Applicants should enjoy working in a dynamic environment with a wide variety of responsibilities and competing priorities. Fine motor skills for manipulating small tissue samples are critical. Experience in histology, with or without ASCP histology certification is desirable but training is available for applicants with little to no prior experience.

Candidates with a science background will be given preference. An understanding of, or course work in, biological sciences including basic biology, anatomy and/or physiology are helpful but not mandatory. Familiarity with biological and medical terminology is also desirable but not mandatory. Familiarity with Windows, Word and/or Excel is helpful but not mandatory. This job requires exposure to formalin, latex, and other laboratory chemicals as well as biologic (animal) specimens of a potentially infectious nature.

Education and Experience Qualifications

- Course work in biological science, anatomy, physiology, medical/biological terminology is desired
- Experience with dissection (e.g., anatomy lab, necropsy) desired
- Experience with basic laboratory techniques.
- Knowledge of histology (microscopic anatomy) a plus but not required.
- Proficiency with Microsoft Office (Word, Excel)

HOURS & SCHEDULE

General work hours vary with shifts between 5:00 am to 5:30 pm, Monday-Friday. Some occasional weekend or overtime may be required.

WAGE AND BENEFITS

This is a career opportunity position with competitive salary and benefits. Starting wages for candidates depends on experience; \$21.00 + / hour. Benefits include medical insurance, health savings account, disability insurance, paid vacation, paid holidays, and participation in the Company's 401(k) and Profit-Sharing Plan.

APPLICATION PROCEDURE

To apply for this position, please complete the VDX Employment Application **and** the Application Supplement below. Please email (mwalker@vdxpathology.com), fax (530) 753-4055, mail or drop off completed, signed application and supplement along with names of three work related references to VDX Veterinary Diagnostics, 215 C Street, Suite 301, Davis, CA. – The Arbor Building.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identify or national origin.

APPLICATION SUPPLEMENT

What are your career goals? If uncertain, in what fields are you interested?

Have you applied to any graduate programs (veterinary, medical, dental, pharmacy, Masters or PhD programs)?

No Yes (Explain _____)

If no, do you plan to apply to a graduate program?

Yes, I plan to apply for admission (Month/Year): _____

No, I do not have plans for grad school.

Do you or will you have another activity (i.e., job, internship, etc) that will present a conflict with the required work schedule? Please explain.

If you were offered this position, would you be able to make a 2-year commitment?

Yes No

Have you taken any coursework in: (List course names, not numbers)

Human or animal anatomy? Yes No

Human or animal physiology? Yes No

Other biological sciences? Explain.

Describe your previous experience in which you used knowledge or terminology of human or animal anatomy, physiology or other biological sciences?

Describe your previous experience in which you used knowledge or training in laboratory techniques?

Are you comfortable handling very small, fragile, anatomic specimens?

Describe an activity that you have participated in that requires fine motor skills?

Please indicate your degree of experience/comfort with the following:

	<i>Low</i>		<i>Moderate</i>		<i>High</i>
<i>General degree of comfort and capability with computers:</i>	1	2	3	4	5
<i>Familiarity with Windows:</i>	1	2	3	4	5
<i>Familiarity with Word:</i>	1	2	3	4	5
<i>Familiarity with Excel:</i>	1	2	3	4	5
<i>Familiarity with Outlook:</i>	1	2	3	4	5
<i>Familiarity with Photoshop:</i>	1	2	3	4	5

Applicants must be able to type. Please visit this web site and take this free online typing test: <http://www.learn2type.com/typingtest/typingtest.cfm>. Try it several times as some tests are harder than others. Please give three of your scores:

Score 1: _____ **Score 2:** _____ **Score 3:** _____

What is your preferred role on a team and what does teamwork mean to you?

Describe your ideal work environment.

What is your preferred learning style (i.e., hands on, reading written materials, group collaboration, etc.)?

Describe a time you were required to work on a group / team endeavor. What was your role and what was the outcome? Were you satisfied with the experience?

Is there anything else you would like us to know about you?