



Employment Application

Please Print

____/____/____
Date Last Name First Name Middle
Address

No. & Street City State Zip
Permanent Address if different from current address

No. & Street City State Zip
() () ()
Home Phone Cell Phone Work Phone
Home / Cell / Work
Preferred phone contact (circle or highlight)

E-mail (required)

We will use e-mail as a primary method of contact unless you specify otherwise.

Please contact me by

Position applying for: _____

How did you hear about this position and VDx?

If hired, would you have a reliable means of transportation to and from work? . ☐ Yes ☐ No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) ☐ Yes ☐ No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? ☐ Yes ☐ No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? ☐ Yes ☐ No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Education, Training and Experience

School	Name and Address	No. of years Completed	Graduation date or expected	Degree or Diploma
High School	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Name</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="display: flex; justify-content: space-between;"> <div style="border-bottom: 1px solid black; width: 30%;">City</div> <div style="border-bottom: 1px solid black; width: 15%;">State</div> <div style="border-bottom: 1px solid black; width: 30%;">Zip</div> </div>	_____	N/A	_____
				GPA
College/ University	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Name</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="display: flex; justify-content: space-between;"> <div style="border-bottom: 1px solid black; width: 30%;">City</div> <div style="border-bottom: 1px solid black; width: 15%;">State</div> <div style="border-bottom: 1px solid black; width: 30%;">Zip</div> </div> <div style="border-bottom: 1px solid black; margin-top: 5px;">Degree obtained</div>	_____	_____	_____
				GPA
			Major/Minor	
College/ University	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Name</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="display: flex; justify-content: space-between;"> <div style="border-bottom: 1px solid black; width: 30%;">City</div> <div style="border-bottom: 1px solid black; width: 15%;">State</div> <div style="border-bottom: 1px solid black; width: 30%;">Zip</div> </div> <div style="border-bottom: 1px solid black; margin-top: 5px;">Degree obtained</div>	_____	_____	_____
				GPA
			Major/Minor	
Vocational/ Business	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Name</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Address</div> <div style="display: flex; justify-content: space-between;"> <div style="border-bottom: 1px solid black; width: 30%;">City</div> <div style="border-bottom: 1px solid black; width: 15%;">State</div> <div style="border-bottom: 1px solid black; width: 30%;">Zip</div> </div>	_____	_____	_____
				GPA

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume/CV.

Name of Employer _____	() _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	From _____ / _____ / _____	To _____ / _____ / _____
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Employer _____	() _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	From _____ / _____ / _____	To _____ / _____ / _____
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Employer _____	() _____	Telephone No. _____
Type of Business _____	Your Supervisor's Name _____	
Address & Street _____	City _____	State _____ Zip _____
Date of Employment: _____	From _____ / _____ / _____	To _____ / _____ / _____
Your Position and Duties _____		
Reason for Leaving _____		
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Note: Attach additional page(s) if necessary.

References

List below three persons not related to you, who we may contact, and who have knowledge of your work performance within the last three years.

_____ First Name	_____ Last Name	() _____ Telephone No
_____ Address & Street	_____ City	_____ State _____ Zip
_____ Occupation	_____ E-mail	
_____ Manner of acquaintance	_____ How long acquainted	

_____ First Name	_____ Last Name	() _____ Telephone No
_____ Address & Street	_____ City	_____ State _____ Zip
_____ Occupation	_____ E-mail	
_____ Manner of acquaintance	_____ How long acquainted	

_____ First Name	_____ Last Name	() _____ Telephone No
_____ Address & Street	_____ City	_____ State _____ Zip
_____ Occupation	_____ E-mail	
_____ Manner of acquaintance	_____ How long acquainted	

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that all the information above is true and complete. I understand that any falsification, material omission or misstatement of information on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. I further certify that I, the undersigned applicant, have personally completed this application.

Initials I understand that any offer of employment will be conditioned upon complying with all of the Company's requirements including, but not limited to, signing any requested consent for the Company to conduct an investigation or obtain a report about my background.

Initials I hereby authorize VDX to contact references/employers/educational institutions I have provided to confirm work and education history listed above.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is "at-will" – that is, it is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

Initials I agree to submit to a controlled substances screening and physical examination by the Company's designated medical practitioner and at the Company's expense upon receiving a conditional offer of employment from the Company.

Date

Applicant's Signature

Please print name

Employment Application Supplement

PARR / PCR Technician

COMPANY DESCRIPTION

VDx is the leading veterinary pathology laboratory in Northern California. Established in 2001, VDx has built a reputation of superior pathologic evaluation with fast turnaround times and customer service which exceed client expectations. We specialize in processing and evaluation of pathology (biopsy and cytology) samples from veterinary patients and provide clinicians the information needed to diagnose and treat their patients. VDx also plays a critical role in the ever-growing research field, assisting in safety and efficacy evaluation of new medical treatments and medical devices for FDA approval. Our company culture focuses on building a staff of high character individuals that are committed to providing our clients reliable top-quality results and exceptional customer service, while taking pride in being a key member of the team. Opportunities for growth within the company are available for outstanding, dedicated team members. For further information, please visit our website: <http://www.vdxpathology.com>.

POSITION DESCRIPTION

PARR / PCR Technicians run PCR assays to aid in diagnosing lymphoma earlier. PCR for Antigen Receptor Rearrangement (aka PARR) is a technique that is based on the fact that during maturation, lymphocytes undergo a series of genetic alterations (VDJ rearrangements) which are unique from cell to cell, and ultimately culminate in almost unlimited variety among the antigen receptors on B and T cells. By using PCR primers to amplify the area encoding diversity of the immunoglobulin heavy chain (IgH) of B cells and the gamma subunit of the T cell receptor of T cells (TCRγ), DNA from clinical specimens can be analyzed to determine whether the lymphocytes in a specimen share identical antigen receptors (ie are “clonal”), or whether they are genetically different (ie “polyclonal”). As suggested by the clonal theory of cancer, a clonal expansion is very highly suggestive of neoplasia. Laboratory specific responsibilities include PCR primer preparation, DNA extraction from biopsy and cytology samples, and electrophoresis testing and analysis. Other laboratory and office responsibilities include grossing and trimming in biopsy specimens, data entry, transcription of pathology reports, answering phones, and providing exceptional customer service for our clients. Specific responsibilities will vary depending on when your shifts are scheduled. Laboratory work may include daily exposure to chemicals and materials such as formalin, xylene, alcohol, latex, etc.

Comprehensive training is provided for this position. Due to the training required for this position, VDx requests that candidates who apply be willing to make at least a 2-year commitment for this position. Persons who are not willing to make a 2-year commitment should not apply.

Applicants must be willing to consent to facial and iris scan technology for time keeping purposes.

Daily attendance in the laboratory is required. This position does not support remote work.

JOB REQUIREMENTS

Personal Qualifications Ideal candidates for the PARR / PCR Technician position should enjoy working in a dynamic team environment with a wide variety of responsibilities. Individuals with outstanding attention to detail, strong multi-tasking skills, strong work ethic and sense of initiative will excel in this position.

Education and Experience Qualifications - High School Diploma or equivalent required, Bachelor's degree preferred - Previous experience in laboratory, veterinary, or medical setting preferred - Proficiency with Microsoft Office (Word, Excel) - Familiarity with biological and medical terminology is preferred but not required. - Above average typing skills preferred

HOURS & SCHEDULE

This is a full-time (40+ hours / week) position. General work hours may vary between 5:00 am and 5:30 pm, Monday-Saturday, depending on workload and other staffing. Some occasional overtime and / or weekends may be required. Some coverage of holidays may be required, depending on workload and staffing. **The position is available starting immediately.** Full-time attendance in the lab is required. This is not a remote work position.

WAGE AND BENEFITS

Starting wage is \$22.50/hour plus benefits, for candidates with a Bachelor's degree in a science related field. Benefits include company paid medical insurance, health savings account, disability insurance, life insurance, paid vacation and sick leave, paid holidays, and participation in the Company's 401(k) Plan. This is the entry level position in the Laboratory Technician series (Lab Tech 1, Lab Tech 2, Lab Tech 3, Lab Tech 4, Lab Tech 5) with salary ranging from \$22.50-43.26/hour and offers opportunity for transfer into other areas of the laboratory as well as advancement into career-level positions for those who excel.

APPLICATION PROCEDURE

Please submit your completed, signed application and supplement packet along with a resumé and names of three work related references to:

Email: Hiring@VDxpathology.com or **Drop-off/Mail** to VDx, 215 C Street, Suite 301 (Arbor Building, 3rd floor), Davis, CA or **Fax** to (530) 753-4055

APPLICATION SUPPLEMENT

What are your career goals? If uncertain, in what fields are you interested?

Have you applied, or do you plan to apply, to any graduate programs (veterinary, medical, dental, pharmacy, Masters or PhD programs)?

☐ Yes, I plan to apply for admission (Month/Year): _____

☐ No, I do not have plans for grad school.

Do you or will you have another activity (i.e., job, internship, etc) that will present a conflict with the required work schedule? Please explain.

What is your schedule availability currently? Will this change in the next 3 months?

If you were offered this position, would you be able to make a 2-year commitment?

☐ Yes

☐ No

Have you taken any coursework in: (List course names, not numbers)

Human or animal anatomy? ☐ Yes ☐ No

Human or animal physiology? ☐ Yes ☐ No

Other biological sciences? Provide Detail.

Describe your previous experience in which you used knowledge or terminology of human or animal anatomy, physiology or other biological sciences?

Describe your previous experience in which you used knowledge or training in laboratory techniques?

Are you comfortable handling very small, fragile, anatomic specimens?

Describe an activity that you have participated in that requires fine motor skills?

What is your preferred role on a team and what teamwork means to you?

Describe your ideal work environment.

What do you value in your work relationships?

Describe a time when you have had a conflict with a coworker and what you did to resolve it?

Describe a time in which you had difficulty mastering a skill/job/hobby and what the experience was like for you.

Describe a time when you received constructive feedback for your work and how you utilized this feedback to improve your performance.

Describe a time you participated in a group endeavor. What was your role and what was the outcome? Were you satisfied with the experience?

Is there anything else you would like us to know about you?